



Thornapple Kellogg High School

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Principal: Tony Koski • Assistant Principal/Athletic Director: Brian Balding

January 28, 2011

Dear TKHS Parents/Guardians:

We are excited to again announce that the 2011-2012 class registration process will be completed online. Registration will take place throughout the school days on March 14 through March 23. Counselors will be guiding the students through the process in small groups. Students will complete the registration process in computer labs, and will be asked to choose 15 classes and 4 alternates. It is extremely important that students take this process seriously because there will not be many opportunities for schedule changes next fall. Students will need to make sure they are making good choices for classes and alternates.

To aid in class selection, the curriculum guide, computer slideshows, and video presentations will be available to view online after February 28, 2011, at the high school link located on the district website (www.tkschools.org). Please discuss class choices with your son/daughter prior to the registration window. After students have registered for classes, parents are encouraged to check the PowerSchool parent portal to make any final changes. Parents will use the regular login information for PowerSchool. After logging onto PowerSchool, choose the tab at the top of the page called, "class registration." Parents will be able to see the class selections and make changes if necessary. Class selection changes may be made until Monday, March 28, 2011. Computers are available in the TKHS library for parents who want to check the final class selections, but do not have computer access at home. The TKHS library is open M-W-F, 8:00 AM – 4:00 PM; T-Th, 8:00 AM – 8:00 PM; and Saturday, 9:30 AM – 12:30 PM.

Please contact the guidance office with any questions or concerns at (269) 795-5428.

Sincerely,

Tony Koski