

**THORNAPPLE KELLOGG SCHOOLS  
APPLICATION FOR PARENT-DESIGNATED VOLUNTEER DRIVER**

I wish to assist the education of children in the Thornapple Kellogg Schools and therefore apply to become a volunteer driver to transport student(s) in a non-school owned vehicle to/from a school-related event and as authorized by that student's parent/legal guardian. In return for authorizing my status as a parent-designated volunteer driver, I make the following representations and commitments:

Driver's Name _____	Date of Birth _____
Address _____	Phone No. _____
Operator's License No. _____	License Expiration Date _____
License Restrictions _____	
Vehicle/Make/Model/Year _____	Vehicle Owner _____
Vehicle Insurance Company _____	Policy No. _____
Policy Coverage Period _____	Liability Limit _____

1. I *have/have not* (circle one) been convicted of an alcohol/drug-related driving violation in the past 10 years.
2. I currently have \_\_\_ points on my driving record for \_\_\_\_\_ (list citations/dates).
3. I will promptly report to the school principal any of the following which may occur after the application date.
  - A. Motor vehicle accident (regardless of whether the accident occurs while I am volunteer driving),
  - B. Suspension/revocation of my operator's license,
  - C. Change in the status of my motor vehicle insurance status, and
  - D. Change in my ability to safely drive a motor vehicle
4. I will maintain at all times liability insurance which covers passengers in my vehicle while I am a volunteer driving a student to/from a school-related event.
5. I understand that:
  - A. Damage to the owner's vehicle is not insured by the Thornapple Kellogg Schools.
  - B. In case of any insurance claim, the owner's vehicle insurance provides primary coverage and the general liability insurance of the Thornapple Kellogg Schools provides excess coverage, if any, pursuant to the limitations of the insurance contract.
6. I will maintain the vehicle in good working order so it can be safely operated.
7. I will not use a vehicle with a manufacturer's-rated seating capacity of 11 or more passengers, including the driver, to transport a student to/from a school-related event.
8. I agree to abide by the requirements of all applicable laws at all times during which I am engaged as a parent-designated volunteer driver, including but not limited to requiring each passenger to use a seat belt for the entire trip.
9. I will follow the exact route prescribed by school personnel for the trip.
10. I authorize the Thornapple Kellogg Schools to verify all information provided on this form.

I have read and understand the above requirements to be a parent-designated volunteer driver and I agree to abide by these requirements.

\_\_\_\_\_  
Driver's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Approval and Signature

\_\_\_\_\_  
Date

Attachments (photocopies)		
<input type="checkbox"/> Operator's license	<input type="checkbox"/> Vehicle insurance card	<input type="checkbox"/> Vehicle registration